

Newsome's

TAX & ACCOUNTING



Auto Debit Agreement

Employers may have total payroll costs automatically withdrawn from their checking or savings account prior to their scheduled employees payday. Auto Debit is safe, convenient, and easy.

Here's how it works: Once your account is set up, we will withdraw \$1 from your account for verification purposes. After your account has been verified, your next withdrawal will be immediately after payroll invoice has been sent and received. The payroll invoice will show your employees' gross pay, taxes, other deductions, net pay, along with employer costs.

Company Name: _____

Company EIN: _____

State Withholding #: _____ **State Unemployment #:** _____

Preferred Email: _____

Routing Number: _____

Account Number: _____

Employer Signature: _____ **Title:** _____

Date: _____

A voided Check must be Attached in Order to Setup Direct Deposit

VOIDED CHECK